

MERSEYSIDE FIRE & RESCUE AUTHORITY			
MEETING OF THE:	COMMUNITY SAFETY AND PROTECTION COMMITTEE		
DATE:	11 APRIL 2019	REPORT NO:	CFO/013/19
PRESENTING OFFICER	CHIEF FIRE OFFICER		
RESPONSIBLE OFFICER:	JANET HENSHAW	REPORT AUTHOR:	STEWART WOODS
OFFICERS CONSULTED:	JEAN JONES – FACILITIES MANAGER ROB EEDLE – HEALTH AND SAFETY GEORGIA QUINN – LEGAL RUTH BALE WILSON – OPS EQUIPMENT		
TITLE OF REPORT:	COMMUNITY PUBLIC ACCESS DEFIBRILLATORS		

APPENDICES:	APPENDIX A:	HEALTH & SAFETY REPORT/RISK ASSESSMENT
	APPENDIX B:	DRAFT MEMORANDUM OF UNDERSTANDING (MOU)

Purpose of Report

1. To advise Members of the installation of Community Public Access Defibrillators (CPADs), at a cost of £15,000.00, which is inclusive of purchasing 26 defibrillator cabinets and hardwire connection to defibrillator cabinets. CPAD's will be sited as near to the running call boxes as is practical and will be provided with protruding signage.

Recommendation

2. That Members;
 - a. Note the purchase and fitting of the CPADs to all Community Fire Stations.
 - b. Note the findings of the feasibility report and risk assessments carried out by Health and safety at Appendix A

Introduction and Background

3. Following a site visit to Saughall Massey Community Fire Station during its construction, the CFO noted that Wates Construction had placed a CPAD on the hoarding of the site. The CFO requested that the placing of CPAD's on MFRA Community Fire Stations be explored.
4. Meetings have been held with MFRA Legal Team, Health & Safety Team, Operational Equipment Team, and North West Ambulance Service (NWAS) to discuss requirements.

5. The Health and safety team completed a review of MFRA sites and carried out a risk assessment at 3 locations, to determine travel time to access the defibrillator by MFRA staff inside the building.
6. NWS require a Memorandum of Understanding between NWS and MFRA to enable the CPAD cabinet to be registered with the NWS Community Resuscitation team and registered on the NWS emergency system.
7. MFRA will be responsible for the maintenance of the CPAD cabinets and NWS require weekly checks of each defibrillator to ensure its status remains operational. The existing checking of defibrillators is contained within 'weekly standard checks' and the results are registered on the MFRA Red Kite system. NWS have agreed that a monthly email detailing results will meet this requirement. Operational Equipment have agreed a process for this with NWS.
8. Following a meeting with MFRA Legal Team, NWS and Estates a Draft MoU has been agreed subject to minor changes. (Appendix B attached)
9. The cabinets are approved by NWS and each cabinet will need to be hardwired to the mains for the purpose of a small heater / light within the cabinet.
10. Upon completion of the installation and registration being in place NWS will inform its Emergency Operation Centre (EOC) of the installation details and the code for the external cabinet. Once the EOC confirms the registration the site will become live.
11. The code for accessing the Cabinets will be the same for each location and will be distributed to station staff and Fire control.

Equality and Diversity Implications

12. An Equality and Diversity impact assessment has been completed for the installations of defibrillators across all station locations (appendix c). This identifies a positive impact from the access to defibrillators within the local communities.

Staff Implications

13. Following the initial project staffing implications will be minimal, the external cabinets will form part of the pre-planned maintenance programme of the facilities management supplier and the weekly check carried out by station staff with a monthly Red Kite email to NWS via ops equipment.

Legal Implications

14. A draft MoU has been agreed between MFRA and NWS which clearly sets out legal implications.

Financial Implications & Value for Money

15. The initial cost for the project will be £15,000.00, the subsequent costs for maintenance of the external cabinets will be minimal and a mix of external cabinets have been identified, with stainless steel cabinets for sites exposed to sea salt etc. and mild steel cabinets for all other sites, both cabinets have a 5 or 10 year guarantee.
16. The cost can be found within existing capital budget lines.

Risk Management, Health & Safety, and Environmental Implications

17. MFRA Health & Safety Team have carried out risk assessments and site specific assessments and no impacts were raised for the project. There are no environmental implications. Appendix A attached
18. There remains a small risk of damage and theft to the Defibrillators, the cabinets will be positioned in a prominent place at the front of each station and with clear signage, wherever possible in a position covered by cctv.

Contribution to Our Mission: *Safer Stronger Communities – Safe Effective Firefighters*

19. The installation of the community defibrillators assists in our mission for safer stronger communities.

BACKGROUND PAPERS

N/A

GLOSSARY OF TERMS

CPAD	Community Public Access Defibrillators
NWAS	North West Ambulance Service
EOC	Emergency Operation Centre